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Journal: Scrum Master

As a Scrum Master on an agile team there are many important roles. One important thing to keep in mind is that a Scrum Master does not manage the development team, but rather aids the development team with following the agile methodology. This journal will discuss the Scrum Master’s plan to lead the agile team for the SNHU Travel Project.

The key project objective for the SNHU Travel Project is to develop a website with a booking system of vacation package deals. The purpose of this website is to expand within the United States and create a larger platform. Due to the travel season approaching, the final deliverable is expected in five weeks. It is important for the client that the five week deadline is met. To ensure the clients requests are met the project will have an agile team with various Scrum events, such as Sprint Planning, Daily Scrums, Backlog Refinement, Sprint Review, and Sprint Retrospective.

To kickoff the project, the Project Owner, Scrum Master, and the entire agile team will meet for the first Sprint Planning event. Prior to the meeting the Project Owner has already created the Backlog with stories and the Scrum Master has decided to have Sprints weekly due to the short timeframe of the project deliverable. At the Sprint Planning event the agile team will create tasks for each story. Sprint Planning is an important event as it creates a designated time to create these tasks and assign them to designated team members and the Scrum Master assists with this process.

Next, the Scrum Master and agile team will meet daily at the Daily Scrum. The Project Owner is not required to attend this meeting, however their presence is determined on a project-by-project basis. The Daily Scrum is no longer than 15 minutes. For the SNHU Travel project the Scrum Master has decided that each team member will state what they completed the day prior, what they will complete today, and any impediments that they are facing. It is the Scrum Master’s responsibility to aid the team with impediments and provide direction that “helps the team become a high performing team” (*SDLC - Agile Model*, n.d.).

Following the Sprint, the development team, Scrum Master, and Project Owner will be involved in the Backlog Refinement process. The Scrum Master will facilitate this meeting (*Conducting a Backlog Refinement (Grooming) — Tech at GSA*, n.d.). This is an important step as it will allow the team to prepare for the Sprint Review. The Sprint Review is where the entire agile team and stakeholders review what was and was not accomplished in the previous Sprint. The stakeholders will provide feedback, while the Scrum Master “captures the feedback raised [and uses this feedback] to take inputs from the team in the Retrospective meeting” (*Scrum Master Roles and Responsibilities - a Deep Dive*, n.d.). After the Retrospective meeting the Scrum process recycles. In all Scrum events the Scrum Master holds an important role in aiding the team to achieve the project goal by providing their master skill of the Scrum Methodology.

References

*Conducting a Backlog Refinement (Grooming) — Tech at GSA*. (n.d.). https://tech.gsa.gov/guides/conducting\_backlog\_refinement/

*Scrum Master Roles and Responsibilities - A deep dive*. (n.d.). https://www.knowledgehut.com/tutorials/scrum-tutorial/scrum-master

*SDLC - Agile Model*. Tutorials Point. (n.d.). Retrieved March 1, 2023, from https://www.tutorialspoint.com/sdlc/sdlc\_agile\_model.html